

RISE

BOOKING FORM

REGULAR WEEKLY CLASSES IN THE SUN ROOM & THE OLD SCHOOL ROOM

Please complete and email back to info@risefrome.com

ABOUT YOU

Main contact name

Business name

Address

Phone number

Email address

Website URL / Facebook page

ABOUT THE CLASS

Type of class (e.g. Yoga, Dance, Martial Art, Kids' Club)

Tell us about the class (e.g. Who is it aimed at? What are the benefits?)

ABOUT THE BOOKING

Please indicate the room you require. For more information about the specifications of each room, visit our website risefrome.com

The Sun Room

The Old School Room

Length of the booking (one hour minimum)

Start date of booking (DD/MM/YYYY)

End date of booking (DD/MM/YYYY)

There is a **6 week minimum** for class bookings.

Please indicate:

Exceptions

Term time

Every week

Indicate any dates during the booking when classes **will not** run.

PARKING

Do you require a car space? There is a **single reserved space** for **Hirers** or **Class Leaders** only. Please refer to our website for further parking information.

Yes

No

CONTINUED OVER...

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OPTIONAL EXTRAS

Please note these are charged in addition to the cost of venue hire.

Number of chairs required

Number of tables required

WHAT WE REQUIRE FROM YOU

- Evidence of Public Liability Insurance for Hirer/Class Leader – **note that no class can proceed without this.**
- Booking Form – this form must be signed, completed and returned to RISE via email or in person to the Manager.
- 50% Advance Payment – once the Booking Form is received you will be issued with an invoice of 50% Advance Payment for your first month in order to secure your booking. Payment must be made prior to your first booking.
- Once your classes have commenced, we will invoice in advance monthly via email. Payments are to be made via BACS. We do not accept cash or cheques. For cancellations, please see our Cancellation Policy in our Terms and Conditions.

SIGNED
BY HIRER

SIGNED BY
MANAGER

RISE

WHITTOX LANE, FROME, BA11 3BY | 07712523734
info@risefrome.com | risefrome.com

FOR OFFICE
USE ONLY

Terms and Conditions signed
by Hirer / Class / Event leader

Emergency Evacuation
induction with Manager

Public Liability
insurance seen

Deposit / or first
month's invoice paid

Evidence of Charity or Not
for Profit status (if applicable)